Local Government Act 1972

**MELLOR PARISH COUNCIL FINANCE COMMITTEE AGENDA**

THURSDAY 21st March 2024 at 7.00 pm Mellor Village Hall, Mellor

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| 1. | To appoint a Chair of the Finance Committee following the resignation of Quentin Colborn on 11th March 2024. |
| 2. | To receive and approve any apologies for absence. |
| 3. | To receive declarations of pecuniary or personal interest. |
| 4. | To accept and confirm the Minutes of the Parish Council Finance Committee Meeting held on 23rd November 2023 circulated to Members. |
| 5. | Any Matters arising from the minutes. ***FOR INFORMATION ONLY*** |
| 6. | Financial matters and accounts to approve Bank Balance **TBC**, Scholarship Fund £1218.15, To consider and recommend to Council any changes to Scholarship Fund, with awareness that this is a Registered Charity with Mellor Parish Council as Sole Trustee NS&I signatures need to be changed for scholarship account. Holder’s new details need to be completed on the paperwork received from NS&I and sent back to them and upon receipt. Update of Charity Website accounts.  To approve current bank balance (cashbook circulated prior) |
| 7. | To consider any financial considerations from the Play Area Work Party. |
| 8. | To consider and approve the budget for 2024/25 and process for forecasting. |
| 9. | To consider and progress Internet Banking information circulated and add signatories and change the address for statements to the Acting Clerk and consider who should contact Lloyds Bank with moving towards Internet banking. |
| 10. | To consider and approve the process for the Audit and AGAR 23/24 |
| 11. | To Consider the match funding aspect of the Expression of Interest for the Prosperity Fund (REPF Capital Grant Scheme Expression of Interest) and the responsibilities of the Council in relation to paying towards a new car park on behalf of MCA. Discuss funding for seeking legal Advice on Lease from Taylors Solicitors. Consideration of who should the Expression of Interest form be completed by MCA or MPC? Quotes from MCA dated October 2023 circulated prior |
| 12. | To consider the cost of the relocating of the saplings. Approve a budget for transplanting and obtain quotes in the interim. |
| 13. | To determine key priority areas in relation to what is urgent and what is important. Items such as playground, road safety, SPIDS traffic project, 2020 pathway, litter bins, maintenance of assets (tree chopping, sweeping of memorial), village hall, village hall insurance, telephone box on Branch Road. Need a communication plan. Identify the top 5 priorities for the village. ***Deferred from November meeting.*** |
| 14. | Update on MCA Kings Coronation Grant for £500 to chase the current MCA Chair. ***Deferred from November meeting.*** |
| 15. | Land Registry Assets update from November meeting and Mellor Village Hall Lease and MPC responsibilities. See11 above |
| 16. | Update from Cllr Fletcher on Community Engagement on draft leaflet to be delivered to residents’ homes to ask the community what they want/ideas on what they would feel is important and what is urgent to the village. |
| 17. | Matters brought forward by members. ***FOR INFORMATION ONLY*** |
| Set the next meeting of Mellor Parish Council Finance Committee | |

Dated 15th March 2024 J. Proctor *Acting Clerk*